



STATE BUSINESS-ENABLING REFORM ACTION PLANS (BERAP) & PROGRESS REPORT

State: **ADAMAWA**

Reporting period:

FY
2023

SABER Focal Person:

Dr. Bello Abubakar Song

List of contributing entities:

Ministry of Finance and Budget, Land and Survey, Justice, Commerce, Works and Energy, ASUPDA, ABIRS and Adamawa Investment Company

<http://www.adgis.ng/guidelines.html>

Is this plan approved by the State Executive Council (SEC)

Yes

Choose as appropriate

If this was approved by SEC, please state date:

Monday, 30 January 2023

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget	Planned Start Date	Planned End Date	Status	Description of Status	Next Steps
1	DEVELOPMENT OF INSTITUTIONAL AND PROCEDURAL FRAMEWORK FOR LAND MANAGEMENT AND ADMINISTRATION	Improve transparency and accountability in Land Administration System	<p>Step 1 : ADGIS to conduct study tour in peer learning in the area Digital Land Administration at AGIS, KADGIS and NAGIS</p>	To improve on the investors awareness on requirements and procedures for land administration system in Adamawa State	<p>Step 1: Adamawa State Geographic Information System.</p>	<p>Step 1: Ministry of Finance & Budget, ADGIS, Adamawa Investment Company, Office of the Survey General, ASUPDA and ABIRS</p>	<p>Step 1: 3,000,000</p>	<p>Step 1: 1st January, 2023</p>	<p>Step 1: 23rd March 2023</p>	<p>Complete</p> <p>Impact/Implication: Increased transparency and accountability in land administration system has been established in Adamawa State</p>	Awareness created of Land Administration System in the state.	<ol style="list-style-type: none"> 1. Implement policies and frameworks for land use reform for online applications for land and electronic applications for conversions of titles. 2. To implement digital archive of Land Titles in the state for Transparency 3. To implement a land management system 4. To enhance the operations of the ADGIS
<p>Step 2: Consult with relevant stakeholders in Land administration for policy review/development</p>			<p>Step 2: Adamawa State Geographic Information System.</p>		<p>Step 2: Ministry of Finance & Budget, ADGIS, Adamawa Investment Company, Office of the Survey General, ASUPDA and ABIRS</p>	<p>Step 2: 3,000,000</p>	<p>Step 2: March 24th</p>	<p>Step 2: 30th April, 2023</p>				
<p>Step 3: Enhance operation of Land Use and Allocation Committee</p>			<p>Step 3: Adamawa State Geographic Information System.</p>		<p>Step 3: Ministry of Finance & Budget, ADGIS, Adamawa Investment Company, Office of the Survey General, ASUPDA and ABIRS</p>	<p>Step 3: 3,000,000</p>	<p>Step 3: April 30 2023</p>	<p>Step 3: 31st May, 2023</p>				
<p>Step 4: Review the legal and regulatory procedures, parameters and purposes for land acquisition, allocation and revocation in the state Land Reform Committee</p>			<p>Step 4: Adamawa State Geographic Information System.</p>		<p>Step 4: Ministry of Finance & Budget, ADGIS, Adamawa Investment Company, Office of the Survey General, ASUPDA and ABIRS</p>	<p>Step 4: 3,000,000</p>	<p>Step 4: 31st May, 2023</p>	<p>Step 4: 30th June, 2023</p>				

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						Step 5: Ministry of Finance & Budget, ADGIS, Adamawa Investment Company, Office of the Survey General, ASUPDA and ABIRS	Step 5: 3,000,000	Step 5: 30 th June, 2023	Step 5: 31 st July, 2023			
2	DEPLOYMENT OF DIGITALLY ENABLED LAND ADMINISTRATION PROCESS WITH A VIEW OF ACHIEVING LAND TRANSFER OF TITLE WITHIN 72 HOURS	i. To improve on the general land administration and information system for developing an effective automated land record database. To improve land revenue generation through automation. ii. Reduce timelines for processing of all land title documents especially CofO from 2 months to 7 working days	Step 1 Embark on Study tour to AGIS and KADGIS to understand the working processes Step 2: ADGIS/MoL&S to ensure full deployment and implementation by 2024 Step 3: Organize Town Hall Meetings and Public Enlightenment on the New and Improved Land Administration System. Step 4: Capacity Building of Staff Training of Ministry of Lands, ADGIS, ABIRS and ASUPDA for effective service delivery including Marketing, Communication, Management and GIS software trainings/skill.	I. To fully implement automation/digital process of Land transaction from acquisition to title of deed/CofO production which is achievable within 7 working hours. II. To ensure staff capacity is well enhanced through trainings on new automated/digital process. III. Ensure building permits process is well streamline and digitised	Step 1: ADGIS, Ministry of Land and Survey Step 2: ADGIS, Ministry of Land and Survey Step 3: Adamawa State Geographic Information System.	Step 1: Ministry of Finance & Budget ADGIS, ASUPDA, ABIRS and OSGA. Step 2: Ministry of Finance & Budget ADGIS, ASUPDA, ABIRS and OSGA. Step 3: Ministry of Finance & Budget, ADGIS, Adamawa Investment Company, Office of the Survey General,	Step1: 30,000,000 Step 2: 30,000,000 Step 3: 30,000,000	Step 1: 1st January, 2023 Step 2: 23rd March 2023 Step 3: April 30 2023	Step 1: 23rd March 2023 Step 2: 30 th April, 2023 Step 3: 31 st May, 2023	Complete These reforms have the following impact and implication in Adamawa State: i. Un-clocking of dead capital in lands in Adamawa state ii. Efficient system in seamless land administration and management. iii. Enhancement of the permit issuance process for developers. Step By Step Process Of Obtaining Certificate Of Occupancy (C of O) Established online.	Step by step process of obtaining Certificate of Occupancy and Building Permit was created online.	To process land titles, Building permit online to ease the process.

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						ASUPDA and ABIRS						
			Step 5: Procurement of additional ICT facilities, GIS Software, Land Administration software deployment etc,		Step 5: Adamawa State Geographic Information System.	Step 5: Ministry of Finance & Budget, ADGIS, Adamawa Investment Company, Office of the Survey General, ASUPDA and ABIRS	Step 5: 60,0000,000	Step 5: 30 th June 2023	Step 5: 31st July, 2023			

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3	IMPROVED BUSINESS ENABLING INFRASTRUCTURE	Improve business enabling infrastructure in the State	<p>Step 1: Attract investment into fibre optics to the State</p> <p>Step 2: Improve broad connectivity in the State through construction of new roads and rehabilitation of dilapidated road infrastructure to enable fibre optic deployment</p>	To provide friendly environment to attract new businesses/investments in fibre optic in the State	<p>Step 1: Office of the Special Adviser ICT, ASUPDB Investment Company Ministry of Works MINISTRY of Transport</p> <p>Step 2: Office of the Special Adviser ICT, ASUPDB Investment Company Ministry of Works MINISTRY of Transport</p>	<p>Step 2: Office of the Special Adviser ICT, ASUPDB Investment Company Ministry of Works MINISTRY of Transport</p>	N100M	23rd January, 2023	23rd Nov 2023	<p>Complete</p> <p>Impact/Implication:</p> <p>Adamawa State reduced the right of way fees to Zero to promote friendly environment to attract new business in Fiber Optic Infrastructure in the State. This has attracted support from the Nigeria Communications Commission and other relevant stakeholders.</p>	Step by step process for obtaining right of way (ROW) and Regulation was Established.	To attract more investors in Fiber optic Infrastructure in the state.

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4	INCREASED SUSTAINABLE LARGE-SCALE INVESTMENTS	Attract sustainable Largescale investment in Adamawa State	Step 1: Restructure Adamawa State Investment Company into a development Corporation Step 2: Develop Adamawa State PPP framework to guide investors Step 3: To organize Adamawa State investment submit to attract potential investors	To increase new businesses/investments in the State to enhance the growth in GDP	Step 1: Adamawa State Investment Company, Adamawa State Planning Commission,	Step 1: Ministry of Finance & Budget, Adamawa State Planning Commission	Step 1: Nm	23rd January, 2023	23rd Nov 2023	Complete Impact/Implication: The implication and impact to Adamawa are: i. Unbundling the Adamawa State economy for large scale investment ii. Creating more job opportunities for young people iii. Enhancing the revenue base of Adamawa State iv. Reducing the level of poverty in Adamawa state.	Establish Investment under promotion agency was established under executive order No. 3 of 2023 Investment promotion website was established where all investment incentives were published	To create investment incentives to attract more investors to the state. To organise an international Adamawa State investment summit to attract potential investors.
					Step 2: Adamawa State Investment Company, Adamawa State Planning Commission,	Step 2: Ministry of Finance & Budget, Adamawa State Planning Commission	Step 2: N25m	23rd January, 2023	23rd Nov 2023			
					Step 3: Adamawa State Investment Company, Adamawa State Planning Commission	Step 3: Ministry of Finance & Budget, Adamawa State Planning Commission	Step 3: N50m	23rd January, 2023	23rd Nov 2023			

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5	DEVELOPMENT OF 2 SMALL CLAIM COURT	Improve judicial process, ensuring access to justice by micro, small, and medium enterprises (MSMEs) and speedy dispensation of justice, making it easier to resolve simple debt recovery disputes involving small claims of five million naira (N5m) and below.	<p>Step 1: Judicial Committee to be constituted by the Chief Judge of the State for the establishment of small claims court in the State.</p> <p>Step 2: Study Tour to Gombe, Kaduna and Nasarawa States to understudy the process.</p> <p>Step 3: Formulation of Practice Directions (Rules of Court) of Small Claims Court.</p> <p>Step 4: Executive bill for the establishment of small claim courts presented to the State House of Assembly for passage into Law</p>	Reduce number of days for handling of commercial cases	<p>Step 1: Judiciary</p> <p>Step 2: Judiciary</p> <p>Step 3: Judiciary</p> <p>Step 4: Judiciary</p>	<p>Step 1-4: Ministry of Justice, Planning Commission and Adamawa State House of Assembly</p>	<p>Step 1: N3M</p> <p>Step 2: N4M</p> <p>Step 3: N2M</p> <p>Step 4: N3M</p>	<p>Steps 1-4: 16th January, 2023</p>	<p>Steps 1-4: 15th July 2023</p>	<p>Complete</p> <p>Impact/Implication: Establishing the Small Claims Courts in Adamawa has helped to ensure that there exist easy, speedy and affordable access to justice for MSME's in Adamawa</p> <p>It has also reduced the number of days for handling commercials disputes within 60 days.</p> <p>Another impact is the simplification of the filing process through the online Judiciary portal.</p>	<p>Judicial Committee was Established by the Chief Judge.</p> <p>Practice Direction for the Small Claims Courts was Published on the Judiciary Website.</p> <p>Small Claim Courts Establish.</p>	<p>To create harmonious business and commercial activities in the state.</p> <p>To operationalize the small claims courts in Adamawa State.</p>

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6	HARMONIZATION OF STATE TAXES	Harmonize all the state taxes, fees, levies, tolls and lead to a more transparent administration	<p>Step 1: To amend the existing revenue laws by including: i. All taxes, fees, levies, tolls in the first schedule of the amended Revenue Administration (Harmonization and Codification) Law and upload the law on the State Website;</p> <p>Step 2: Presumptive Tax Schedule with their rates in the amended Revenue Administration Law;</p> <p>Step 3: Include the Local Government revenues with their rates in the New/amended Revenue Administration Law.</p> <p>Step 4: Local Government revenues with their rates in the New/amended Revenue Administration Law;</p>	<p>I. New/amend laws approved by the House of Assembly are uploaded on the state's website</p> <p>II. Fully automated IGR collection process</p>	<p>Step 1: Adamawa State Internal Revenue Service</p> <p>Step 2: Adamawa State Internal Revenue Service</p> <p>Step 3: Adamawa State Internal Revenue Service</p> <p>Step 4: Adamawa State Internal Revenue Service</p>	<p>Steps 1-5: Ministry of Finance & Budget, 2. Ministry of Justice 3. Ministry of Local Government Affairs 4. ABIRS and 5. Adamawa State Planning Commission</p>	<p>Step 1: N2M Step 2: N2M Step 3: N2M Step 4: N2M Step 5: N2M</p>	<p>Steps 1-5 23rd Jan 2023</p>	<p>Steps 1-5 23rd December 2023</p>	<p>Complete</p> <p>Impact/Implication:</p> <p>The impact of the harmonization of state taxes to Adamawa state are:</p> <ul style="list-style-type: none"> i. Ease of collection and compliance ii. Ease of doing business iii. Reduction is multiple taxation between state and LGA tax authorities. 	<p>Adamawa State Revenue Law has Presumptive Tax Regime in the Law.</p> <p>The Law is Published on the Revenue Board Website.</p> <p>Consolidated Demand Notice was Developed to Subsumed the Local Govt. Revenue.</p> <p>Electronic Platform is Deployed in the Collection of Revenue.</p> <p>All Revenues Are fully Automated and E-Receipt is Produced after Payment. Jan – Dec 2023</p>	<p>To create transparent form of revenue collection and electronic payment platform for transparency and accountability.</p>

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			<p>Step 5: subsume all business-related local government charges/fees/taxes into a consolidated demand notice for efficiency of payment and collections;</p> <p>B. Introduce electronic platform for the collection of all revenues in the state and automate receipting;</p> <p>B(i). Introduce multiple electronic collection platforms. For example, POS, online via quickteller.com and QR code</p> <p>b(ii). Ensure that taxpayers can generate their revenue receipt containing enough verifiable security features themselves from the IGR portal using either of their Tax ID, Invoice no or transaction reference</p>		<p>Step 5: Adamawa State Internal Revenue Service</p>	<p>Steps 5: Ministry of Finance & Budget, 2. Ministry of Justice 3. Ministry of Local Government Affairs 4. ABIRS and 5. Adamawa State Planning Commission</p>						

